



Conejo Recreation & Park District

GENERAL MANAGER
Jim Friedl

BOARD OF DIRECTORS
Doug Nickles, Chair
Nellie Cusworth, Vice Chair
Chuck Huffer, Director
Marissa Buss, Director
Ashley Orozco, Director

DATE: June 5, 2025

TO: Board of Directors

FROM: Jim Friedl, General Manager

SUBJECT: Public Hearing to Consider Adoption of Resolution No. 060525-C Approving Engineer's Report, Confirming Diagram and Assessment, and Ordering Levy of Assessment for Fiscal Year 2025-26 (Districtwide Assessment AD 62-1)

RECOMMENDATION

Adopt Resolution No. 060525-C approving the Engineer's Report, Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for the Districtwide Park Maintenance and Recreation Improvement District (AD 62-1).

DISCUSSION

On May 1, 2025, the Board of Directors directed the preparation of the annual Engineer's Report for the Districtwide Assessment (62-1), preliminarily approved the Engineer's Report, and set the date, time, and place for this Public Hearing to consider final approval of the Engineer's Report, confirm the diagram and assessment, and order the levy of assessment for the fiscal year 2025-2026. The Notice of Public Hearing was published in the Thousand Oaks Acorn on Friday, May 23, 2025. Additional public notification of the District budgetary process was advertised in the District's Spring Recreation Guide.

The attached resolution confirms and approves the final Engineer's Report for the Districtwide Park Maintenance and Recreation Improvement District (AD 62-1) (available online at www.crpdpd.org/62-1ER2025) and confirms the levies contained therein. Minor clarification updates were included in the report. The levies changed from the prior year as per the table below:

Fiscal Year	Assessment Rate	CPI Adjustment	Actual CPI Used	Parcels	Adjusted Benefit Units*	Total Assessment
2024-2025	\$44.04	3.47%	3.00%	47,669	50,333	\$2,216,685
2025-2026	\$45.36	3.42%	3.00%	46,892	50,359	\$2,284,279

*Figures are rounded to the nearest whole number.

For properties covered by AD 92-1 (Rancho Conejo) or AD 94-1 (Dos Vientos Ranch), the levies are reduced to \$22.68 per single-family equivalent unit.

ADMINISTRATIVE OFFICES

403 West Hillcrest Drive, Thousand Oaks, CA 91360-4223
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Should the Board adopt Resolution No. 060525-C, the assessment diagram and levies will be filed with the County Auditor, and the assessments will be collected at the same time and manner as County property taxes.

STRATEGIC PLAN COMPLIANCE

Meets 2025 Strategic Plan Goal 3.2.6: Maintain and adjust existing assessment districts and evaluate the establishment of new assessment districts or similar funding mechanisms in order to provide and enhance park facilities.

Respectfully submitted by,

A handwritten signature in blue ink, appearing to read "AL J Mooney", is written over the printed name.

Andrew J. Mooney, Director
Parks and Planning

RESOLUTION NO. 060525-C

**A RESOLUTION APPROVING ENGINEER'S REPORT, CONFIRMING
DIAGRAM AND ASSESSMENT AND ORDERING CONTINUATION OF
ASSESSMENTS FOR FISCAL YEAR 2025-26
FOR THE CONEJO RECREATION AND PARK DISTRICT,
PARK MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT**

RESOLVED, by the Board of Directors of the Conejo Recreation and Park District (the "Board"), State of California, that

WHEREAS, by its Resolution No. 050125-C, A Resolution Directing Preparation of the Engineer's Report for the Conejo Recreation and Park District, Park Maintenance and Recreation Improvement District (the "District"), this Board designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972 and Article XIID of the California Constitution; and

WHEREAS, the report was duly made and filed with the Clerk of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that June 5, 2025 at the hour of 6:00 p.m. at the Conejo Recreation and Park District Office Board Room located at 403 W. Hillcrest Drive, Thousand Oaks, California, were appointed as the time and place for a hearing by this Board on the question of the levy of the proposed assessment, notice of which hearing was given as required by law; and

WHEREAS, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the continuation of assessments were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the continuation of assessments and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof;

NOW, THEREFORE, IT IS FOUND, DETERMINED AND ORDERED, that:

1. The public interest, convenience and necessity require that the continuation be made.
2. The District benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Clerk of the Board, which map is made a part hereof by reference thereto.

3. The Engineer's Report as a whole and each part thereof, to wit:

- (a) the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;
- (b) the diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the District; and
- (c) the assessment of the total amount of the cost and expenses of the proposed maintenance of the improvements upon the several lots and parcels of land in the District in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto;

are finally approved and confirmed.

- 4. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Board.
- 5. The assessment to pay the costs and expenses of the maintenance of the improvements for fiscal year 2025-26 is hereby levied. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Report.
- 6. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.
- 7. Immediately upon the adoption of this resolution, but in no event later than the second Monday in August following such adoption, the Clerk of the Board shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Ventura. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or

parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Conejo Recreation and Park District.

8. Upon receipt of the moneys representing assessments collected by the County, the General Manager shall deposit the moneys in the District Treasury to the credit of the improvement fund previously established under the distinctive designation of the District. Moneys in the improvement fund shall be expended only for the maintenance, servicing, construction or installation of the improvements.

9. The assessments levied are in conformance with Proposition 218.

DULY AND REGULARLY ADOPTED by the Governing Board of the Conejo Recreation and Park District this 5th day of June 2025 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Doug Nickles
CHAIR, BOARD OF DIRECTORS

Jim Friedl
GENERAL MANAGER

ATTEST:

Aline Reynders
EXECUTIVE ASSISTANT