

**CONEJO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
April 3, 2025
6:00 PM
HILLCREST CENTER
M I N U T E S**

1. CALL TO ORDER AND FLAG SALUTE

Nickles called the meeting to order at 6:01pm and Mooney led the flag salute.

2. ROLL CALL

Directors Present: Buss, Cusworth, Huffer, Nickles and Orozco

Directors Absent:

Staff Present: Friedl, General Manager; Mooney, Parks and Planning Director; Smith, Management Services Director; Duerr, Recreation and Community Services Manager; and Reynders, Executive Assistant

3. SPECIAL PRESENTATIONS

Part-Time Service Awards

James Alvarez, Recreation Leader, Dos Vientos Community Center
Nicholas Bronaugh, Recreation Leader, Hillcrest Center for the Arts
Megan Davy, Recreation Leader, Conejo Community Center
Jill Frandzel, Senior Recreation Leader, Borchard Community Center
Jennifer Hill, Recreation Specialist, Old Meadows Center
Ian Sherrill, Senior Lifeguard, Community Pool at CLU
Serene Thomas, Recreation Specialist, Conejo Community Center

Duerr introduced the recipients, presented overviews of their professional and academic accomplishments, and thanked them for their outstanding contributions to the District.

Recipients thanked the Board, co-workers and families for their support and expressed appreciation for the award.

Directors congratulated and thanked recipients for their contributions and efforts on the District's behalf.

Teen Center – Special Events

Duerr introduced Sarah Daub, Teen Services Director, and Jay Dodwell, Teen Center Recreation Coordinator. Daub provided an overview of the special events offered by the Teen Center, including Teen Tech Day, Backyard Block Parties, Battle of the Bands, the

New Year's Eve Bash, and the Alternative Education High School Basketball Tournament, Performance by Teen Center alum and professional musician and guitarist Evan Joffred performed "Another Note in the Song"; he is a new guitar instructor at the Teen Center.

Daub and Dodwell answered Board member's questions; they were thanked for their informative and entertaining presentation.

4. ITEMS FROM THE PUBLIC

5. APPROVAL OF AGENDA

It was moved by Huffer, seconded by Buss, and carried 5-0 to approve the agenda as presented.

6. CONSENT CALENDAR

A. Approval of Minutes March 20, 2025, Regular Board Meeting

B. Approval of Warrants
Accounts Payable Check Registers Total \$449,583.47
Payroll \$526,700.00

It was moved by Cusworth, seconded by Orozco, and carried 5-0 to approve the consent calendar as presented.

7. DEFERRED MATTERS

Public Hearing Preliminary Budget Fiscal Years 2025/26 – 2026/27

Nickles opened the Public Hearing; there being no public present, Nickles closed the Public Hearing

8. ITEMS FOR DISCUSSION

9. NEW ITEMS

A. Contract with California Skateparks in the amount of \$4,014,135 for Construction of Borchard Community Park Skatepark Replacement Project

Mooney reported this project has been in the works for the past five years, and he reviewed the steps taken to get to this point. The Board approved the contract with California Skateparks for Concept Design Services in July of 2021 and in

November of 2022, the Board approved Amendment #1 to this contract. The Board then adopted a CEQA resolution in September 2024 and in that same month, the City of Thousand Oaks approved the project during their public meeting. The project includes replacement and expansion of the skate park's current footprint. The District has worked with California Skateparks on other projects and, based on recent research, the pricing on this project is competitive. Mooney introduced Zach Wormhoudt, Landscape Architect, California Skateparks, who expressed excitement over this project and provided input on its design and refinement, which will help to meet the community's needs. Mooney stated the plan is to break ground before this summer and have a 4-6 month window for construction. Board member's questions were answered by Mooney, Wormhoudt, and Gunning, Recreation Supervisor of Dos Vientos Community Center.

Edward Villa Sr. spoke in support of the skatepark; he believes it will be a valuable asset for our community.

Eddie Villa spoke in favor of the park and is glad that the park has something for everybody

Martin Akva spoke in favor of the skatepark and especially appreciates the extra hours of operation that will be allowed due to lighting.

Dmitry Akva spoke in favor of the skatepark and expressed appreciation for the benefits it will provide to young skaters in training.

Damian Muñoz spoke of his appreciation of the park design that will make it accessible to those who are visually impaired and physically disabled.

Cory Anttila spoke in favor of the skatepark and remarked on the sense of community it will engender.

Jake Anttila expressed his love of skateboarding and his appreciation for project's amenities, including lighting, shade and benches.

It was moved by Huffer, seconded by Buss, and carried 5-0 to:

- 1. Approve the Borchard Community Park Skatepark Replacement Project.**
- 2. Appropriate \$2,100,000 from the Capital Fund Unassigned Fund Balance to Borchard Community Park Skatepark Replacement Project (Account 13-805-811-81702-027).**

3. **Authorize the General Manager to enter into a contract (Sourcewell Contract #112420-CAS) with California Skateparks in the amount of \$4,014,135 for the construction of the Borchard Community Park Skatepark Replacement Project.**

- B. Revised Purchasing Policy; Determine Landscape Structures, Inc. as a Standardized Outdoor Fitness and Play Equipment Supplier; Determine Playworld as a Standardized Outdoor Fitness and Play Equipment Supplier; Determine USA Shade as a Standardized Fabric Shade Structure Supplier; Determine Musco Sports Lighting as a Standardized Sports Field Lighting Supplier**

Mooney reported that the proposed policy, which was last updated in 2021, updates and codifies District purchasing and bidding procedures. He reviewed the suggested changes, which include determining four standardized equipment materials suppliers and also includes an increase in the level of Department Directors and General Manager authority and bids for Board award for purchase. Mooney answered Board member's questions.

It was moved by Buss, seconded by Cusworth, and carried 5-0 to:

1. **Adopt the Revised Purchasing Policy.**
2. **Determine Landscape Structures, Inc. as a Standardized Outdoor Fitness and Play Equipment Supplier.**
3. **Determine Playworld as a Standardized Outdoor Fitness and Play Equipment Supplier.**
4. **Determine USA Shade as a Standardized Fabric Shade Structure Supplier.**
5. **Determine Musco Sports Lighting as a Standardized Sports Field Lighting Supplier.**

- C. Appointments to the Goebel Senior Center Commission**

Duerr reported that the Board is asked to approve Goebel Senior Center appointments annually. This year, the recommendation is to approve two new appointments and three reappointments, for a total of five. There are 15 Commissioners in total and each has a three-year term. Director Huffer sat in

on the March 12th interviews; the Commission met on March 26th and chose the slate presented this evening..

It was moved by Huffer, seconded by Orozco, and carried 5-0 to approve the appointments of Dorothy Hatfield and Carol Partington and the reappointments of Amelia Ammons, Karen Ise and Mary Martinich to the Goebel Senior Center Commission

9. ITEMS FOR DISCUSSION

10. REPORTS AND ANNOUNCEMENTS

A. Recreation Highlights

B. Park Dedication Fees

11. DEPARTMENT REPORTS

A. Parks Division Report

No report.

B. Recreation Division Report

No report.

C. Management Services Division Report

No report.

D. General Manager's Report

Friedl reported both CRPD and Conejo Open Space Conservation Agency (COSCA) staff are participating in in the Regional Forest and Fire Capacity Program. Thousand Oaks Councilmember Mikey Taylor will tour Hillcrest Center on Monday, April 7th. On Friday, April 18th, District staff will host the Chamber of Commerce's "Leadership Conejo" class. Friedl gave kudos to the staff at the Thousand Oaks Teen Center for all they do for the teen population and reminded Board members that the City of Thousand Oaks provides the funding that makes the Teen Center possible.

E. Directors Reports and Follow-up Reports on Meetings/Conferences Attended

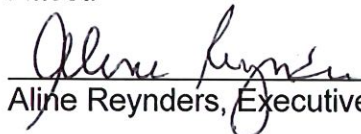
Huffer is finishing up the Senior Tax Program for this year; a record will be set for the number of returns completed. He attended the Ventura County Special District's Association (VCSDA) dinner meeting and reported that Cusworth did a wonderful job as the new VCSDA President. Buss had a productive meeting with City Councilmember Mikey Taylor; they discussed the Downtown Master Plan and 403 W. Hillcrest Drive. She also attended a Conejo Youth and Family Coalition meeting. Orozco went on two site visits – Hillcrest Center for the Arts and Borchard Community Center. Cusworth thanked Broeker and Friedl for their help with the planning and execution of the VCSDA Dinner meeting on Tuesday evening; she is looking forward to being the President for the next two years. Nickles attended the VCSDA meeting. He also attended Matt Kouba's retirement party and he met with Mayor Pro Tem Mikey Taylor. He is looking forward to joining Friedl and Taylor when they tour Hillcrest Center on Monday. Nickles provided some information regarding a bill Senator Stern is authoring and California Association of Park and Recreation Districts (CARPD) is sponsoring regarding emergency facilities and their being better defined to include parks.

12. REQUEST STATUS REPORTS AND ITEMS FOR SUBSEQUENT AGENDAS
13. ITEMS FROM THE PUBLIC
14. EXECUTIVE CLOSED SESSION
15. ADJOURN

Nickles adjourned the Regular Meeting at 8:30pm to the next regular meeting on April 17, 2025.

Date: APRIL 17, 2025

Attest:


Aline Reynders, Executive Assistant

Approved by:


Doug Nickles, Chair