

**CONEJO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
October 3, 2024
6:00 PM
HILLCREST CENTER
MINUTES**

1. CALL TO ORDER AND FLAG SALUTE

Lange called the meeting to order at 6:00pm and Smith led the flag salute.

2. ROLL CALL

Directors Present: Buss, Huffer, Lange and Nickles

Directors Absent: Cusworth

Staff Present: Friedl, General Manager; Callis, Recreation and Community Services Director; Mooney, Parks and Planning Director; Smith, Management Services Director; and Broeker, Administrative Assistant

3. SPECIAL PRESENTATIONS

4. ITEMS FROM THE PUBLIC

Rossanna Guerrero, Thousand Oaks, expressed gratitude for the Spanish language discussion group at the Goebel Adult Community Center (GACC). She asked that resistance bands and free weights, along with a trolley to transport same from the inside facility to the outside work area, be provided to GACC participants.

5. APPROVAL OF AGENDA

It was moved by Nickles, seconded by Buss, and carried 4-0 to approve the agenda as presented.

6. CONSENT CALENDAR

A. Approval of Minutes of the September 5, 2024, Regular Board Meeting

**B. Approval of Warrants
Accounts Payable Check Registers Total \$1,208,544.83
Payroll \$1,093,500.00**

It was moved by Huffer, seconded by Buss, and carried 4-0 to approve the consent calendar as presented.

7. DEFERRED MATTERS

8. **ITEMS FOR DISCUSSION**

9. **NEW ITEMS**

A. **CalPERS Fresh Start Amortization Schedule**

Smith reported on the unfunded accrued liabilities for District pensions. She stated the need for authorization to sign the letter to join the Fresh Start program starting July of 2025. She will bring amounts to the Board each year showing what funds will be taken out of the 115 Trust.

It was moved by Buss, seconded by Huffer, and carried 4-0 to:

1. **Authorize the District to direct CalPERS to implement a 10-Year Fresh Start Amortization Schedule; and**
2. **Authorize the budgeted use of the District's 115 Trust, beginning in FY 2025-26.**

B. **Amendment of Existing Option and Site Lease Agreement with Verizon Wireless for Upgrades to Existing Wireless Communications Facility at Dos Vientos Community Park**

Mooney referred to information provided Board members showing the site map of this project. He explained this would be the third amendment to this agreement. The work being proposed is a full replacement, along with a location change of approximately 10 feet, and the addition of equipment to meet current standards. There will be no change of light, usability or cost.

It was moved by Nickles, seconded by Huffer, and carried 4-0 to authorize General Manager to approve the third amendment of existing Option and Site Lease Agreements with Verizon Wireless for equipment upgrades at Dos Vientos Community Park.

C. **Amendments to Existing Option and Site Lease Agreements with New Cingular Wireless (AT&T) and T-Mobile Wireless for Upgrades to Existing Wireless Communications Facilities at Thousand Oaks Community Park**

Mooney reported on the cell sites at Thousand Oaks Community Park. AT&T has been on site since 1998. There will be vault work, swapping of antennas, and other

various changes. There will be a \$500 monthly rent increase at this site bringing the total to \$3,330 per site for AT&T.

T-Mobile has been on site since April of 2000. This amendment would include swapping antennas, vault work and other various changes. The rent will increase \$500 bringing the total rent to just under \$2,500.

It was moved by Huffer, seconded by Buss, and carried 4-0 to:

- 1. Authorize the General Manager to approve the second amendment of the existing Option and Site Lease Agreement with New Cingular Wireless (AT&T) for upgrades of equipment at Thousand Oaks Community Park; and**
- 2. Authorize the General Manager to approve the first amendment to the existing Option and Site Lease Agreement with T-Mobile Wireless for upgrades of equipment at Thousand Oaks Community Park.**

D. Access Easement Deed to Southern California Edison Company at Paige Lange Neighborhood Park to Serve Existing Public Utility Easements

Mooney reported that Paige Lane Neighborhood Park opened in 2022. Southern California Edison (SCE) has transmission lines running through the property. This Easement Deed will provide better access to SCE infrastructure while preserving the ability to maintain the park. There is no cost involved with this easement.

It was moved by Buss, seconded by Nickles, and carried 4-0 to authorize the General Manager to grant an access easement in substantial compliance with the attached Access Easement Deed to Southern California Edison Company to existing transmission and electrical line easements, located at and adjacent to Paige Lane Neighborhood Park.

10. REPORTS AND ANNOUNCEMENTS

- A. Recreation Highlights**
- B. Park Dedication Fees**
- C. Investment Report – June 2024**
- D. Budget Performance Report – August 2024**

- E. 2024 Goals and Objectives – 3rd Quarter Update**
- F. Goebel Senior Center Commission Meeting Minutes – July & August 2024**
- G. Program Enrollment Summary – Summer 2024**

11. DEPARTMENT REPORTS

A. Parks Division Report

Mooney shared the first draft of the CRPD Master Plan. He hopes to bring this back as an item at the October 17th Board meeting.

B. Recreation Division Report

Callis reported on the Summer Program Survey. There was an 8% return with 512 responses.

C. Management Services Division Report

No Report.

D. General Manager's Report

The District has once again received the District Transparency Certificate of Excellence Award from California Special Districts Association (CSDA). Friedl congratulated Smith on her CSDA Certified Special District Manager certification. The Ventura County Special Districts Association (VCSDA) is looking for someone to take on the role of President. Friedl met with Assemblymember Irwin's staff regarding an email shared from Cal Trans for a lease regarding the Fiore Playfields property. Multiple people will be meeting at Giant Bicycles on October 9th to discuss bikes, e-bikes and motorcycles, and issues related to their use on trails and streets.

E. Directors Reports and Follow-up Reports on Meetings/Conferences Attended

Nickles and Lange attended the CSDA conference in Indian Wells. Nickles and Buss attended a Conejo Creek West Ad Hoc Committee meeting. Nickles also attended a Water Strategies meeting for Ventura County, the COSCA Board Meeting, the AWAVC Water Agencies Event at the Reagan Library, and the VCSDA meeting. Huffer attended the COSCA Board meeting and the VCSDA meeting. Lange attended an MRCA Board meeting, where he was presented with a commemorative photo celebrating MRCA's 30 years of Fire Suppression.

- 12. **REQUEST STATUS REPORTS AND ITEMS FOR SUBSEQUENT AGENDAS**
- 13. **ITEMS FROM THE PUBLIC**
- 14. **EXECUTIVE CLOSED SESSION**
- 15. **ADJOURN**

Lange adjourned the Regular Meeting at 7:24pm to the next meeting on October 17, 2024.

Date: _____

Attest:

Approved by:

Raquel Broeker, Administrative Assistant

George Lange, Chair