

**CONEJO RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING  
June 6, 2024  
6:00 PM  
HILLCREST CENTER  
403 W. Hillcrest Drive, Thousand Oaks, CA 91360**

The June 6, 2024, meeting of the Board of Directors will be conducted in person and livestreamed via a zoom link available on the CRPD website's homepage at [www.crpd.org](http://www.crpd.org). Board members will be physically present in the Community Room.

You may participate in the meeting by physically appearing in person at 403 W. Hillcrest Drive at 6:00 pm to provide comments.

You may also provide your comments via the zoom link at [www.crpd.org](http://www.crpd.org). You will be asked to speak during the public comments period or during the time the agenda item of interest to you is presented.

You may also submit your comments by email to [crpdclerk@crpd.org](mailto:crpdclerk@crpd.org) (please indicate the agenda number in the subject line.)

To give the Board Secretary adequate time to provide your comments to the District Board Members at the meeting, please submit your comments prior to 2:00 pm the day of the meeting. Persons addressing the Board are requested to state their name and, if desired, their city of residence.

**A G E N D A**

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. SPECIAL PRESENTATIONS

Trails Education Days Writing Contest Grand Prize Winners – Elayne Haggan

June Crowe – Banyan Elementary School  
Aaroosh Das – EARTHs Magnet School  
Carolyn Wei – Lang Ranch Elementary School  
Nicole Fetcbe – Sycamore Canyon Elementary School  
Emerson Kuther – Westlake Hills Elementary School

Young Athlete Award

Arnav Shetty -- Newbury Park High School  
Mackenzie English – Westlake High School

4. ITEMS FROM THE PUBLIC
5. APPROVAL OF THE AGENDA
6. CONSENT CALENDAR
  - A. [Approval of Minutes May 16, 2024, Regular Board Meeting](#)
  - B. [Approval of Warrants](#)  
[Accounts Payable Check Registers \\$692,705.97](#)  
[Payroll \\$1,024,000.00](#)

C. CRPD Salary Schedules

7. DEFERRED MATTERS

A. Public Hearing Preliminary Budget Fiscal Year 2024-25

Proposed Adjustments to the Fiscal Year (FY) 2024-25 Preliminary Operating and Capital Budgets, the Second Year of the 2-Year Budgets

B. Public Hearing to Consider Adoption of Resolution No. 060624-A Ordering the Levy of the Annual Assessment for Landscape Maintenance District 92-1 (Rancho Conejo)

C. Public Hearing to Consider Adoption of Resolution No. 060624-B Ordering the Levy of the Annual Assessment for Landscape Maintenance District 94-1 (Dos Vientos)

D. Public Hearing to Consider Adoption of Resolution No. 060624-C Approving Engineer's Report, Confirming Diagram and Assessment, and Ordering Levy of Assessment for Fiscal Year 2023-24 (Districtwide Assessment AD 62-1)

8. ITEMS FOR DISCUSSION

9. NEW ITEMS

A. Comprehensive Update to CRPD Ordinance Code and Establishment of Policies and Procedures for Facility Reservations

B. Capital Improvements Fund Grant

C. Amendment of Existing Option and Site Lease Agreement with Verizon Wireless for Upgrades to Existing Wireless Communications Facility at Conejo Community Park

10. REPORTS AND ANNOUNCEMENTS

A. Recreation Highlights

B. Park Dedication Fees

C. Investment Report – March 2024

11. DEPARTMENT REPORTS

A. Parks Division Report

B. Recreation Division Report

C. Management Services Division Report

- D. General Manager's Report
  - E. Director's Reports and Follow-up Reports on Meetings/Conferences Attended
12. REQUEST FOR STATUS REPORTS AND ITEMS FOR SUBSEQUENT AGENDAS
  13. ITEMS FROM THE PUBLIC
  14. EXECUTIVE CLOSED SESSION
  15. ADJOURN

In compliance with the Americans with Disabilities Act, upon request, the agenda can be made available in appropriate alternative formats to persons with a disability, or if special assistance is needed to participate in this meeting, please contact the Administrator, Parks and Planning at (805) 495-6471. A 48-hour notification will enable the District to make reasonable arrangements to ensure accessibility to the meeting or materials.