

**CONEJO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
October 5, 2023
6:00 PM
HILLCREST CENTER
403 W. Hillcrest Drive, Thousand Oaks, CA 91360**

The October 5, 2023, meeting of the Board of Directors will be conducted in person and livestreamed via a zoom link available on the CRPD website's homepage at www.crpdpd.org. Board members will be physically present in the Community Room.

You may participate in the meeting by physically appearing in person at 403 W. Hillcrest Drive at 6:00 pm to provide comments. You may also provide your comments via the zoom link at www.crpdpd.org. You will be asked to speak during the public comments period or during the time the agenda item of interest to you is presented.

You may also submit your comments by email to crpdclerk@crpd.org (please indicate the agenda number in the subject line.) To give the Board Secretary adequate time to provide your comments to the District Board Members at the meeting, please submit your comments prior to 2:00 pm the day of the meeting. Persons addressing the Board are requested to state their name and, if desired, their city of residence.

A G E N D A

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. SPECIAL PRESENTATIONS
 - Conejo Valley Botanic Garden
 - Arts Council of the Conejo Valley
4. ITEMS FROM THE PUBLIC
5. APPROVAL OF THE AGENDA
6. CONSENT CALENDAR
 - A. [Approval of Minutes Regular Board Meeting September 21, 2023](#)
 - B. [Approval of Warrants](#)
 - [Accounts Payable Check Registers \\$944,226.73](#)
 - [Payroll \\$490,100.00](#)
7. DEFERRED MATTERS

8. ITEMS FOR DISCUSSION
 - A. Revenue Measure
9. NEW ITEMS
 - A. Lease Agreement with Conejo Valley Botanic Garden
 - B. Amendment #3 to Memorandum of Understanding with Thousand Oaks Soaring Society for Use of Westlake Upper Terrace Area at Sapwi Trails Community Park
 - C. Annual Master Plan Update and Capital Improvement Program Projects Status Report for Fiscal Year 2022-23
10. REPORTS AND ANNOUNCEMENTS
 - A. Recreation Highlights
 - B. Park Dedication Fee
 - C. Investment Report – June 2023
11. DEPARTMENT REPORTS
 - A. Parks Division Report
 - B. Recreation Division Report
 - C. Management Services Division Report
 - D. General Manager’s Report
 - E. Director’s Reports and Follow-up Reports on Meetings/Conferences Attended
12. REQUEST FOR STATUS REPORTS AND ITEMS FOR SUBSEQUENT AGENDAS
13. ITEMS FROM THE PUBLIC
14. EXECUTIVE CLOSED SESSION
15. ADJOURN

In compliance with the Americans with Disabilities Act, upon request, the agenda can be made available in appropriate alternative formats to persons with a disability, or if special assistance is needed to participate in this meeting, please contact the Administrator, Parks and Planning at (805) 495-6471. A

48-hour notification will enable the District to make reasonable arrangements to ensure accessibility to the meeting or materials.