

**CONEJO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
July 15, 2021
6:00 PM
HILLCREST CENTER
403 W. Hillcrest Drive, Thousand Oaks, CA 91360**

Public Advisory -- COVID-19 Local Health Emergency

Pursuant to the Governor's Executive Order N-29-20, the July 15, 2021, meeting of the Board of Directors will be conducted telephonically and livestreamed via a link available on the CRPD website, www.crpdpd.org. Board members will be participating telephonically and some or all may not be physically present in the Community Room.

You may participate in the meeting by physically appearing in person at 403 W. Hillcrest Drive at 6:00 pm to provide comments. You may also submit your comments by email to crpdclerk@crpd.org (please indicate the agenda number in the subject line.) To give the Board Secretary adequate time to provide your comments to the District Board Members at the meeting, please submit your comments prior to 2:00 pm the day of the meeting.

If you would like to speak on an agenda item remotely, please advise the General Manager's office at crpdclerk@crpd.org or call the General Manager's office at 805-495-6471 no later than 5:00 pm the day before the meeting. You will be asked to provide a telephone number where you may be reached when the item is being discussed at the District's Board meeting. Persons addressing the Board are requested to state their name and, if desired, their city of residence.

A G E N D A

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. SPECIAL PRESENTATIONS
Sports Department Update – Dana Miller and Paul McCarter
4. ITEMS FROM THE PUBLIC
5. APPROVAL OF THE AGENDA
6. CONSENT CALENDAR
 - A. [Approval of Minutes of June 17, 2021 Regular Board Meeting](#)
 - B. [Approval of Warrants](#)

[Accounts Payable Check Registers Total \\$841,503.82](#)
[Payroll \\$868,200.00](#)

7. DEFERRED MATTERS

8. ITEMS FOR DISCUSSION

9. NEW ITEMS

- A. Contract with RRM Design Group in the amount of \$60,000 for Phase 1 (General Plan Update Coordination) and Phase 2 (Draft Master Plan Services)
- B. Contract with California Skateparks in the amount of \$26,800 for Phase 1 Skatepark Design and Estimating Services for Borchard Community Park Skatepark Renovation Project
- C. Authorization to Continue with Professional Services Agreement with Willdan Regarding Formation of Community Facilities District and Possible Revenue Measure
- D. Manufactured Home Purchase in the amount of \$157,050 for Rancho Potrero Community Equestrian Center
- E. Create Ad Hoc Committee to Explore Potentially Suitable Solutions, Locations and Partners to Create Additional Pickleball Courts in Conejo Recreation and Park District
- F. Temporary Lease Agreement with Reign of Terror Haunted House, Inc. and Thousand Oaks Marketplace, LP as Landlord
- G. Award Bid to Unlimited Engineering Contracting Inc. for \$1,693,000 Base Bid plus contingency in the amount of \$137,000, totaling \$1,830,000 for Construction of Playground Improvements at Lang Ranch Neighborhood Park, Triunfo Community Park, Southshore Hills Park and Thousand Oaks Community Park.

10. REPORTS AND ANNOUNCEMENTS

- A. Goebel Senior Center Commission Meeting Minutes – May 2021
- B. Youth Outreach – Spring Summary Report – March – June 2021
- C. Facility Reservations Summary Report – January – June 2021
- D. Special Events Summary
- E. Park Dedication Fees
- F. Investment Report – April 2021
- G. Recreation Division Highlights

11. DEPARTMENT REPORTS
 - A. Parks Division Report
 - B. Recreation Division Report
 - C. Management Services Division Report
 - D. General Manager's Report
 - E. Director's Reports and Follow-up Reports on Meetings/Conferences Attended
12. REQUEST FOR STATUS REPORTS AND ITEMS FOR SUBSEQUENT AGENDAS
13. ITEMS FROM THE PUBLIC
14. EXECUTIVE CLOSED SESSION
15. ADJOURN