

**CONEJO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
June 18, 2020
6:00 PM
HILLCREST CENTER
403 W. Hillcrest Drive, Thousand Oaks, CA 91360**

Public Advisory -- COVID-19 Local Health Emergency

Pursuant to the Governor's Executive Order N-29-20, the June 18, 2020, meeting of the Board of Directors will be conducted telephonically and livestreamed via a link available on the CRPD website, www.crpdc.org. Board members will be participating telephonically and some or all will not be physically present in the Community Room.

You may participate in the meeting by physically appearing in person at 403 W. Hillcrest Drive at 6:00 pm to provide comments or by submitting your comments by email to crpdclerk@crpd.org (please indicate the agenda number in the subject line.) To give the Board Secretary adequate time to provide your comments to the District Board Members at the meeting, please submit your comments prior to 2:00 pm the day of the meeting.

If you would like to speak on an agenda item, please advise the General Manager's office at crpdclerk@crpd.org or by calling the General Manager's office at 805-495-6471 no later than 5:00 pm the day before the meeting. If you would like to speak at the meeting, you will be asked to provide a telephone number where you may be reached when the item is being discussed at the District's Board meeting. Persons addressing the Board are requested to state their name and, if desired, their city of residence.

A G E N D A

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. SPECIAL PRESENTATIONS

Charlotte Holifield, Coastal Network Public Affairs Field Coordinator
California Special Districts Association (CSDA)
4. ITEMS FROM THE PUBLIC
5. APPROVAL OF THE AGENDA
6. CONSENT CALENDAR
 - A. Approval of Minutes of June 4, 2020 Regular Board Meeting
 - B. Approval of Warrants
Accounts Payable Check Registers Total \$421,491.56
Payroll \$347,500.00

7. DEFERRED MATTERS

Public Hearing Preliminary Budget Fiscal Year 2020-21

8. ITEMS FOR DISCUSSION

CRPD Update regarding COVID-19 Local Emergency

9. NEW ITEMS

A. Parks and Planning Budget Adjustments/Fiscal Year 2020-2021 Capital Improvement Plan; Contract with Encompass Consultant Group; and Contract with Andrew Goodwin Designs

1. Allocate funds from SCE Settlement Funds (Account 10-00-1890.00 Miscellaneous Revenue) to various accounts as detailed in Attachment A.

2. Authorize General Manager to enter into a contract with Encompass Consultant Group in the total amount of \$175,700 for surveying, environmental, and engineering services for Districtwide drainage improvements

3. Authorize General Manger to enter into a contract with Andrew Goodwin Designs in the total amount to \$137,584 for Phases 1 and 2 of environmental, landscape architectural, and architectural services for Conejo Community Park and Center Improvements

B. Proposed Adjustments to the Fiscal Year (FY) 2020-21 Preliminary Operating Budgets, the Second Year of the 2-Year Budgets

C. MRCA Preliminary Budget

10. REPORTS AND ANNOUNCEMENTS

A. Budget Performance Report – May 2020

11. DEPARTMENT REPORTS

A. Parks Division Report

B. Recreation Division Report

C. Management Services Division Report

D. General Manager's Report

E. Director's Reports and Follow-up Reports on Meetings/Conferences Attended

12. REQUEST FOR STATUS REPORTS AND ITEMS FOR SUBSEQUENT AGENDAS
13. ITEMS FROM THE PUBLIC
14. EXECUTIVE CLOSED SESSION
15. ADJOURN